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ATLANTA



2022 NBMBA[®]

Conference Collegiate Volunteer's

Frequently Asked Questions

&

Volunteer Rewards

National Black MBA Association®

Conference Volunteer Collegiate Service-Learning Opportunity

Frequently Asked Questions

We are excited that you are considering involving your students as volunteers for the National Black MBA Association 44th Annual Conference and Exposition. Additionally, we are excited to be hosting in Atlanta, GA our return to a fully in-person conference since the 2019 COVID Pandemic.

Learn more about the NBMBA® Conference and Exposition at <http://nbmbaconference.org>
Staff/Faculty can register their school to participate by

[CLICKING HERE!](#)

Collegiate volunteer partner preliminary commitment registration must be submitted by
Wednesday, August 31, 2022.

Online volunteer registration for students starts **June 27, 2022** and is available at the above web link
until Friday, September 30, 2022.

This service-learning opportunity will help to enrich your career development department services for students by exposing them to a premier business industry conference with over thousands of business professionals and hundreds of businesses seeking to employ minority talent. Joining forces with NBMBA® as a Career Development Partner for this conference, we will link your school and your students to an Association with over fifty years of professional development experience with a national and international reach. This opportunity can be used to fulfill community service requirements. Graduating students may post their resume on our job seeking site and utilize both pre-conference and onsite at conference our interview & resume preparation services. This service includes resume review, one-on-one interview coaching, and pre-conference webinars to prepare students for maximum activations at conference. Students can also apply for scholarship money for school. Internships for both undergraduate and graduate students are also available.

Students will have free access to our career fair on Thursday & Friday and work behind the scenes as volunteers, in most cases in areas of their interest. Students and the school will continue to receive career development support from the local NBMBA® Chapter. We will also give-away one-year student membership, as a part of our Volunteer Operations Conference raffle Wednesday through Friday. Lastly, the service-learning opportunity will allow students working as Student Ambassadors to cultivate project management skills.

Frequently Asked Questions About Volunteering

1. What is required of the school?

The school is asked to commit to a registering student volunteers that are ready to work in a highly professional business environment.

The school is asked to assign a staff or faculty person to work directly with our recruitment team from an advisory/administrative role.

The school is asked to identify Student Ambassadors (2-3) to assist our team in student recruitment and engagement.

Volunteers are an essential component in the execution of the conference; they fulfill a number of functions that are important to the overall success of the program. We appreciate the significant contributions that volunteers make to the success of the conference and we welcome your assistance in reaching our goals.

2. Do we have to register a minimum number of students?

There is no minimum number, but we ask schools to project the maximum number based on the total student body of Sophomores to Post Graduate students, that they believe is realistic.

3. What is the process to get my school involved?

Staff/Faculty must complete and submit via email the ***Institution Preliminary Registration Form*** by Wednesday, August 31, 2022.

The assigned staff/faculty may identify 2-3 student ambassadors by an agreed upon time.

Participate in an Information Engagement Session with a NMBBAA® Volunteer Team Member(s) or join a Info Session Meeting.

4. What is the deadline for committing my school?

Currently, Monday, August 31, 2020 but is subject to change with notification.

5. Are you able to withdraw the school commitment?

Yes, with written notification delivered via email up to 30 prior to the start of conference.

6. How much time will be required of the school staff/faculty and student ambassadors?

Staff/faculty will be asked to participate in a monthly update call. This should be no more than a 30-60-minute call.

Student Ambassadors will be asked to participate in bi-weekly calls or meeting on campus as well as assist with on campus recruitment events/activities.

7. When will volunteer registration start and end for students?

Registration will start June 27, 2022 and end Friday, September 30, 2022.

8. Who is the right fit?

Sophomores, Juniors, Seniors, Graduate and Post-Graduate Students.

9. Do you have to be a Business Major?

No. You must be pursuing or interested in an advance degree and recommended by your school.

10. Are students able to choose their own volunteer assignments?

Yes, students will be able to **self-schedule around their class schedule** or **volunteer on a day(s) selected by the school**. Volunteer assignments for the group days will be based on need, but we will attempt to honor student's volunteer assignment preferences. However, we ask students to be flexible and willing to work assignments we may select for them.

Frequently Asked Questions About Volunteering

11. Can students register for multiple volunteer assignments?

Students can register for multiple assignments as their schedule allows. Schools that come as a group will be scheduled for assignments between the hours of 8:30 am and 4:30 pm.

12. How much time will be required of student volunteers at conference?

Students are asked to commit to one full day of volunteer services. We asked the volunteer group to arrive at 8:00 am and stay until 5:00 pm. Schools may also agree to ensure student volunteer coverage during this block of time with a rotating group of students, based on the agreed number for the day.

Students who self-schedule will be expected to work the entire shift of the assignment they choose.

All student volunteers are mandated to work the entire shift of their assignment(s). To receive you 2-day career fair pass you must work at minimum two assignments.

13. What kind of volunteer opportunities are available?

Volunteers are asked to support a variety of important roles during the conference. These areas include but are not limited to the following:

- | | | |
|----------------------------|---|--------------------------|
| Career Fair | Career Success Network Center SM | Volunteer Office |
| Meal Functions | Social Media | Social Functions |
| Special Assistant to VIP's | General Registration | Membership Booth |
| Speaker Ready Room | Information Station | Workshops (Seat Fillers) |

14. When is student volunteer orientation & “The Rep Your Scholl Rally” ?

There will be conference hype orientation and rally, called “Rep Your School”. This event will be on Labor Day, September 5, 2022 from 12pm to 5pm, on the campus of Morehouse College. School representation is required. Volunteer Orientations are the following options:

VIRTUAL VOLUNTEER ORIENTATIONS:	ONSITE ORIENTATIONS:
Wednesday, August 31st -6:30 pm-8 pm ET	Sunday, September 25th – 3:00 pm – 4:30 pm ET
Thursday, September 8th – 6:30 pm-8 pm ET	Monday, September 26th – 6:00 pm – 7:30 pm ET
	Tuesday, September 27th – 11:00 am –12:30 pm ET

15. How will local student transportation be handled?

Schools are typically required to provide transportation. The Association will assist with identifying parking for buses used by the schools and the Local Chapter will provide low cost parking information to all.

16. Is student volunteer travel and/or hotel paid for if they are not local?

NBMBAA® will not be responsible for travel or hotel stay. We will however provide students with the link to the conference housing stock. You will be responsible your own hotel costs and transportation costs.

17. Will meals for student be provided?

NBMBAA® will provide daily snacks for all volunteers. Other meals such as breakfast and lunch are typically provided by the participating schools or the individual.

18. What is the dress code for student volunteers?

All student volunteers must wear business attire at all times and comfortable shoes. Collegiate polo shirts maybe worn at the direction of NHQ staff for photo ops. All volunteers will receive a conference volunteer polo shirt that maybe required for some volunteer assignments.

Frequently Asked Questions About Volunteering

19. Are volunteers allowed to attend any of the conference sessions, events, or activities?

Student volunteers can only attend sessions; events; or activities they are working. All other access is only allowed with a paid conference registration.

20. Who are some of the NMBAA® Strategic Partners and Conference Sponsors?

2022 STRATEGIC PARTNERS

FedEx * Nationwide * Fiserv * Stellantis * Walmart * Wells Fargo

2022 CONFERENCE SPONSORS

3M * Nationwide® * Wells Fargo * Equitable * MetLife * CBRE * Discover

21. What are the student benefits for volunteering?

Free access to the Career Fair (package valued ranging from \$199 to \$400) * Free exposure to the Conference Experience (conference registration costs ranges from \$400 to \$900) * Entry into Student Membership Raffle (membership valued ranging from \$30 to \$45) * Access to NMBAA® Career Success Network® - Job Seeker Portal * Pre-conference and onsite interview preparation, resume review, and webinars * Career Development support by the local NMBAA® Chapter * Project Management skills development opportunity as a Student Ambassador * All volunteers will receive the gift of a NMBAA® volunteer polo shirt

22. What are the school benefits for becoming a Collegiate Conference Volunteer Partner?

- Collegiate participation acknowledgment.
- The Collegiate Partner with the most student volunteers, that actively work, will be featured on the 2023 Volunteer Conference homepage as Collegiate Volunteer Partners of the Year.
- Local Chapter may provide career development support for students.
- School branding opportunities through select photo ops.
- Can fulfill community service requirements.
- Supports the work of the Career Development Office.

23. Where is the location of this year's conference?

The National Black MBA 44th Annual Conference & Exposition is taking place in Atlanta, GA.

The conference location will be: **Georgia World Congress Center | 285 Andrew Young International Blvd NW | Atlanta, GA 30313**

24. What are the dates of the conference?

Tuesday, September 27, 2022 to Saturday, October 1, 2022

Volunteers will be scheduled to work between Tuesday, September 27, 2022 to Saturday, October 1, 2022

25. Who do I contact if I have a question that is not answered in the FAQ?

Please send an email to:

Jennifer Christian | Chapter VP of Administration at: jchristian@atlbmba.org

Kimberley Hayes | NHQ-Volunteer Operations Manager at: volunteer@nmbaa.org