

CONNECTING YOUR COLLEGE/UNIVERSITY TO THE CONFERENCE EXPERIENCE

PRESENTED BY: NBMBAA®

INSTITUTION PRELIMINARY REGISTRATION FORM

Name of Institution:		Today's Date:
INSTITUTION'S PRIMARY CONTACT PERSON		
Name & Title of Primary Contact:	Email Address:	Phone Number Office: Cell:
STUDENT VOLUNTEER COMMITMENT		
Undergraduate Students: Yes No		Graduate Students: Yes No
Projected #:	Projected #:	
FACULTY COMMITMENT		
On your institution's selected day(s) to volunteer, how many faculty will accompany your students?		
ENGAGEMENT LOGISTICS		
Day(s) Selected for Volunteering as a school: Tuesday, September 14, 2021 Wednesday, September 15, 2021 Thursday, September 16, 2021 Friday, September 17, 2021 Our students self-scheduling We will have students in both categories Volunteer Type: In-person Volunteers Virtual Volunteers Both Types	Projected Attendance by Day: Tuesday, September 14th Wednesday, September 15th Thursday, September 16 th Friday, September 17 th All dates indicated above, in addition to self-scheduled dates All our students are self-scheduling	Travel: Bus Parking Total # of buses: Date: _____ Total # of buses: Date: _____
CAREER EXPO FLOOR ACCESS		
Request Career Expo Floor Access:	Thursday, September 16 th	Friday, September 17 th
INTENT TO COMMIT		
_____, intends to commit student volunteers and faculty/staff support to the 2021 Annual NBMBAA® Conference & Career Exposition, in Chicago, IL during the time period of Tuesday, September 14, 2021 through Friday, September 17, 2021. We understand this is only a preliminary commitment and is subject to change by either party with at least 24-hours notification.		
Signature of Authorized Institution Representative		Date
Signature of Authorized Conference Representative		Date

Please email this completed form to volunteer@nbmbaa.org
Any questions regarding this form please call Kimberley Hayes at (917) 225-9130